

MINUTES OF THE  
EAST COVENTRY TOWNSHIP BOARD OF SUPERVISORS  
WORKSHOP MEETING HELD ON FEBRUARY 16, 2004  
(March 1, 2004)

The Board of Supervisors held their Workshop Meeting on Monday, February 16, 2004. Present for the meeting were supervisors David Leinbach, Robert F. Preston and W. Atlee Rinehart. Also, in attendance were John A. Koury, Jr., Township Solicitor and Brady Flaharty of ARRO Consulting, Inc. Mr. Leinbach called the meeting to order at 7:00 p.m.

**1. MINUTES**

Minutes of the February 2, 2004 Monthly Meeting

Mr. Preston moved to accept the minutes of the February 2, 2004 monthly meeting as presented. Mr. Rinehart seconded the motion. The motion carried. Mr. Leinbach abstained due to his absence at the February 2, 2004 monthly meeting.

**2. REPORTS**

Reports from Various Departments and Committees

Mr. Preston moved to accept recommendations under Item #1 of the February 16, 2004 Engineer's Report on items requiring Board action requested. Mr. Rinehart seconded the motion. The motion carried unanimously.

Mr. Rinehart moved to approve the reports from various departments and committees as submitted. Mr. Preston seconded the motion. The motion carried unanimously.

Fund Balances Report

Mr. LaLonde read the fund balance total listed below. Mr. Preston moved to accept the fund balances report as read. Mr. Rinehart seconded the motion. The motion carried unanimously.

<b>Fund</b>	<b>Checking</b>	<b>Money Market</b>	<b>CDs</b>	<b>Total</b>
General	\$649.10	\$25,937.38		\$26,586.48
Capital Reserve		\$994.09		\$994.09
Highway Aid	\$2,544.01	\$94,434.61		\$96,978.62
Tax		\$238.97		\$238.97
Sanitary Sewer	\$4,829.94	\$1,483.92		\$6,313.86
Police Safety	\$2,243.03			\$2,243.03
<b>TOTAL</b>				<b>\$133,355.05</b>

Contexant Water Users Fund

\$7,663.91

**3. PUBLIC COMMENTS**

Mr. Roger Kolb inquired if the abandoned houses destroyed by fire are being rehabbed because of concerns regarding the sites becoming trash-dumping sites.

Mr. Mike D'Aries of Sylvan Drive noted concerns of the septic pumping requirements. Mr. D'Aries asked if the size of household could be taken into account. Mr. Leinbach noted the

septic pumping is not a Township requirement but a State requirement. Mr. Preston noted State Representation could be contacted with inquiries and comments.

#### **4. OTHER BUSINESS**

##### E-Mail Policy

There was a discussion regarding the draft e-mail policy. Mr. Leinbach had concerns regarding the definition of deliberation versus dissemination of information. Mr. Leinbach noted that deliberation and decisions should not be occurring throughout e-mail policy but disseminating of information is acceptable.

Mr. Preston stated he thinks the e-mail policy will stifle communications between the public and the Board of Supervisors. Mr. Preston said he felt the policy to be an infringement of freedom of speech. Mr. Preston feels the proposed e-mail policy is also a violation of right of privacy.

Mr. Leinbach stated the proposed policy needs more clarification on 'public' and 'private' matters. Mr. Koury stated that individuals sending e-mails to public officials relating to township business must understand that the information will be disseminated to the other the officials as appropriate. Mr. Preston stated concerns about the content of e-mails received and choices made to not forward such information if not deemed suitable for distribution.

Mr. Preston stated the e-mail policy should state that no e-mail could bind the elected officials.

It was determined the Township Solicitor will obtain a definition of 'dissemination' and Paragraph #3 will be stricken from the proposed e-mail policy.

##### EMS Resolution

Mr. Leinbach noted Goodwill Ambulance Services of Pottstown will provide ambulance service for District I and West End Fire Company #3 of Phoenixville will provide ambulance service for District II. West End Fire Company #3 has a substation at the intersection of Route 724 and Bridge Street and will provide service for District II due to their Advanced Life Support (ALS) capabilities.

Mr. Rinehart moved to adopt Resolution No. 2004-06, further designating emergency service response districts of and for East Coventry Township, Chester County, Pennsylvania, and providers of emergency services therein. Mr. Preston seconded the motion. The motion carried unanimously.

#### **5. DISCUSSION ITEMS**

##### Ordinance Nos. 119 and 123

Ordinance No. 123 is being advertised and will be available for adoption at the February 23, 2004 special meeting.

##### Roadway Improvements and Traffic Design Proposal

Mr. Leinbach moved to go out for request for proposals for the design of traffic and road improvements for Route 724, Schuylkill Road and Peterman Road. and authorize ARRO Consulting, Inc. to prepare the request for proposal. Mr. Rinehart seconded the motion. The motion carried unanimously.

#### Sewer System Design

Mr. Leinbach moved to go out for request for proposals for the Cedarville Phase sewer system design and construction and authorize ARRO Consulting, Inc. to prepare the request for proposal. Mr. Rinehart seconded the motion. The motion carried unanimously.

Mr. Leinbach stated that township consultants are not to work for any developers in the township. Mr. Leinbach noted he told Mr. Marvin Colona that he should request proposals for the sewer design for his project. Mr. Colona will not be receiving any of the seven (7) additional EDU's.

Mr. Leinbach moved to authorize ARRO Consulting, Inc. to release to Mr. Colona the drawing that was prepared in conjunction with the Coventry Business Park sewer system. Mr. Preston seconded the motion. The motion carried unanimously.

Request for proposals should be complete by the April workshop.

### **6. PAYMENT OF BILLS**

Mr. Rinehart moved to approve the bills as presented. Mr. Preston seconded the motion. The motion carried unanimously.

### **7. ADDITIONAL ITEMS BROUGHT TO THE BOARD**

Mr. Koury called and Executive Session to discuss the McLaughlin zoning hearing but withdrew such request.

Mr. Rinehart asked when the auditor would be appointed and it was agreed the subject would be discussed at the February 23, 2004 special meeting.

Mr. Rinehart requested a revised zoning map.

Mr. Rinehart asked the status of the Fricks Locks lease with Exelon and it was requested the township office contact the Head of Real Estate at Exelon.

Mr. Preston noted Mr. Colona's request to Heritage Building Group for EDU's. Mr. Leinbach noted Parkerford Church of the Brethren would like EDU's. Additional EDU request to North Coventry may be needed.

Mr. Preston moved to authorize Architectural Concepts to proceed with the bidding the township building expansion in accordance with submitted proposal for the amount of \$6,600 plus expenses with bid opening to occur at the township office; and authorize ARRO Consulting, Inc. to review the expansion plans and specifications checking the HVAC and plumbing. Mr. Rinehart seconded the motion. The motion carried unanimously. The Board

requested a full report be submitted depicting what has been expended for the township building expansion.

Mr. Leinbach noted the permit from the DEP for NPDES has been received.

Mr. Leinbach stated Dino and Karla Volpi submitted resignations from the Historical Commission. Mr. Preston requested letters of appreciation be sent to both the Volpi's. Mrs. Mary Ann Keen noted Phil Snyder and Gail Brown are prospective new historical commission members and Mr. Scott Bowie new chair. The Board requested resumes of potential members be sent to the township, historical commission vote on new members/chair and then action may be taken.

Mr. Leinbach asked if the Board of Supervisors would like to take a position on the Richard Garramone zoning hearing. Mr. Preston moved to authorize the Mr. Koury to appear on the Board's behalf at the Garramone zoning hearing. Mr. Koury requested to review the zoning hearing board application before specific action be taken. The subject will be discussed at the February 23, 2004 special meeting.

Mr. Leinbach noted he thinks a letter of support should be sent for the Tailored Turf zoning hearing due to the fact that the building lot was subdivided in the late 90's and the township approved the lot as a building lot. This subject will be discussed further at the February 23, 2004 special meeting.

Mr. Leinbach said he received documentation from the Vesty's on Sanatoga Road regarding proposing a pole building for the use of housing horses on an individual lot. The Vesty's have been told they need a variance due to the accessory use issues. Mr. Leinbach thinks a variance is not necessary due to the fact that he feels horses are categorized as livestock and the plan proposed falls within the township code. Mr. Preston stated the township code depicts horses as not being livestock. Mr. Preston suggested the Township Solicitor render an opinion of the definition in conjunction with the township ordinances. The subject will be discussed at the March 15, 2004 workshop meeting.

Mr. Leinbach moved to sign the Act 205 pension questionnaire. Mr. Preston seconded the motion. The motion carried unanimously.

Mr. Preston moved to authorize the appropriate signatures be affixed to the 2003 Liquid Fuels Report. Mr. Rinehart seconded the motion. The motion carried unanimously.

Mr. Leinbach moved to adopt the Standard Construction and Material Specifications for Public Improvements last revised February 13, 2004. Mr. Preston seconded the motion. The motion carried unanimously.

Mr. LaLonde stated a local farmer inquired about farming the Heyser Tract. The Board noted they would prefer the land be brush-hogged.

**8. ADJOURNMENT**

The monthly meeting adjourned at 9:00 p.m.

Respectfully submitted,

Robert F. Preston,  
Township Secretary/Treasurer